

**SOCIAL CARE SERVICES SCRUTINY BOARD
ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED May 2015**

The recommendations tracker allows Board Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Board. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

Recommendations made to Cabinet

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Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
10 April 2015	RECRUITMENT & RETENTION AND WORKFORCE STRATEGY UPDATE	The Committee recommends that the Cabinet give consideration to affordable housing for care staff as key workers in Surrey including the use of the council's land and properties.	Cabinet	A response from the Leader of the Council was published as an annexe in the minutes of the June 25 meeting.	

Select Committee and Officer Actions

Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
5 December 2013 023	SERVICE FOR PEOPLE WITH A LEARNING DISABILITY PUBLIC VALUE	a) That officers work to increase the occupancy rate of Surrey assets with Surrey Residents.	Area Director NE		July 2015

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	REVIEW (PVR) UPDATE [Item 8]	<p>b) That future reports illustrate the work of community/ self-help groups in relation to each work-stream in the Public Value Review.</p> <p>c) That future reports demonstrate how the service has offered suitable alternatives to short breaks, and seeks more opportunities to identify alternatives.</p> <p>d) That officers report back to the Committee on the progress of the Service for People With A Learning Disability Public Value Review in a year.</p>			
27 November 2014	SURREY SAFEGUARDING CHILDREN BOARD ANNUAL REPORT	That a representative from the SSCB, Cabinet Member for Children and Families, Cabinet Member for Schools and Learning and Diocesan Representatives on the Committee work together in their respective roles to support engagement with faith communities on safeguarding	SSCB, Cabinet Member for Children and Families, Cabinet Member for Schools and Learning and Diocesan Representative	A letter outlining this recommendation has been sent to the Chair of the Safeguarding Children's Board, the Cabinet Members and	<i>September 2015</i>

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		issues.		Diocesan Representatives.	
27 November 2014	61/14 CHILDREN SERVICES ANNUAL COMPLAINTS REPORT	Officers from the Rights and Participation Service and Democratic Services work to develop a future proposal for ways in which the views of children, young people and their families can be used to support the Committee in its scrutiny role.	Rights and Participation Manager/ Democratic Services	The annual report on Children's Services Rights and Participation has been scheduled for October 2015. Officers will pick up this recommendation as part of the preparation for the item.	October 2015
27 November 2014	62/14 INTERNAL AUDIT REPORT: REVIEW OF THE ADMINISTRATION OF LOOKED AFTER CHILDREN'S FINANCES	The Committee notes progress against the Management Action Plan, and commends officers for their prompt response to areas of concern identified in the audit. It requests that Internal Audit circulate the follow-up of the Management Action Plan once completed to provide a final assurance on this area.	Internal Audit	The follow-up has been scheduled for May 2015, to take account for new legislation in this area. This has been done in agreement with Internal Audit and the Directorate. The follow-up will be circulated to the Committee to ensure final assurances are made in this area.	July 2015

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15 January 2015 060	CARE ACT 2014: PREPARATIONS FOR APRIL 2015 IMPLEMENTATION [Item 7]	<p>The Committee recommends that leaflets with information on the Care Act changes be distributed to County, Borough and Parish Councillors along with a short briefing paper to local committees highlighting the significance of these leaflets before 1 April.</p> <p>The Committee recommends that a short briefing paper is distributed to all Members and that a short statement be read out at an upcoming meeting of the Council (17 March 2015) before the Care Act comes into force on 1 April 2015.</p> <p>Outcomes of Elmbridge pilot scheme to be considered at the Adult Social Care Select Committee meeting on 25 June 2015.</p> <p>Head of Resources to liaise with Chairman of Sight for Surrey to facilitate access to AIS regarding self-funders.</p>	Information, Advice and Engagement Lead	Complete Complete Scheduled	<i>June 2015</i>

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15 January 2015 062	INTERNAL AUDIT REPORT - REVIEW OF SOCIAL CARE DEBT 2013/14 [Item 9]	<p>The Committee recommends that the different teams involved in the collection of social care debt should work to integrate their processes to ensure a high level of collection.</p> <p>The Committee recommends that the plan to institute an incentive scheme to encourage payment of social care costs should be revisited to gather more evidence before the option is discounted.</p> <p>The Committee suggests that more than two weeks should be allowed for social care users to inform ASC that they are unable to pay the amount they owe.</p> <p>The Committee recommends that direct debit should be promoted as preferred method of payment while acknowledging that this is not a convenient method of</p>	Senior Principal Accountant Order to Cash Process Owner		<i>July 2015</i>

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		payment for all those who pay social care costs to the Council.			
26 March 2015	Item 7: YOUTH JUSTICE STRATEGIC PLAN	That the Youth Justice Board undertake evaluations with the probation services to understand what impact early youth justice interventions have on reducing long-term adult offending, and share these findings with the Committee at a later stage.	Head of Youth Support	This recommendation has been added to the agenda for discussion at the June 2015 Youth Justice Partnership Board and a response will be provided to the committee following the meeting.	<i>July 2015</i>
26 March 2015	Item 7: YOUTH JUSTICE STRATEGIC PLAN	That officers provide a report on the Reducing Re-offending Plan 2014-17 with details of how YSS and partners are working to address homelessness, NEET status and mental and emotional health issues as known factors in relation to re-offending. The Committee requests that this report, along with the progress of the	Head of Youth Support	This recommendation has been noted by officers and an item will be added to the Forward Work Programme for 2015/16	<i>January 2016</i>

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		1 year action plan and relevant performance data is provided 12 months time.			
10 April 2015 063	SOCIAL CARE FOR SURREY PRISONERS: IMPLEMENTATION OF THE ACT'S PROVISION FOR PRISONERS, APPROVED PREMISES AND BAIL ACCOMMODATION [Item 7]	The Committee requests a report on the performance of the service including details of involvement by the voluntary sector at its meeting on 18 December 2015	Health and Social Care Programme Manager		<i>December 2015</i>
10 April 2015 064	RECRUITMENT & RETENTION AND WORKFORCE STRATEGY [Item 8]	That the Select Committee continues to monitor the situation in relation to recruitment and retention in the service and receives a further report in January 2016. Recommends that the Directorate and HR liaise with the voluntary sector including the Surrey Coalition of Disabled People in the recruitment and retention of 'returning staff'.	Area Director – Mid Surrey Strategic HR & OD Relationship Manager		<i>January 2016</i>

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10 April 2015 065	THE FUTURE OF SURREY COUNTY COUNCIL RESIDENTIAL CARE HOMES FOR OLDER PEOPLE [Item 9]	The Committee recommends that consideration be given to all staff to ensure that they are given ample opportunities to continue working for ASC or within the council.	Strategic HR & OD Relationship Manager		<i>September 2016</i>
14 May 2015 066	CABINET MEMBER'S UPDATE AND ADULT SOCIAL CARE SYSTEM SCRUTINY [Item 6b]	The Committee recommends that the Directorate, with support from the Cabinet Member for Adult Social Care, explore the integration of the new IT system with the NHS, District & Borough Councils and other relevant agencies.	Head of Resources		
14 May 2015 067	SINGLE HOMELESSNESS IN SURREY [Item 7]	The Committee: 1. Endorses the current approach to housing related support for single homeless people in Surrey. 2. Supports the SHAWS and eSOS initiatives and recommends that the council and partners coordinate their work together to provide year round services that prevent rough sleeping across the county.	Area Director Cabinet Member for Health and		<i>September 2015</i>

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		<p>3. Proposes that the Health and Wellbeing Board consider including homelessness in their priorities when their current strategy is reviewed, to support working across agencies on this issue, and ensure the alignment of commissioning strategies particularly those relating to emotional wellbeing and mental health.</p> <p>4. Proposes that the Housing Related Support Programme develop links with the Supporting Families Programme to explore potential areas of joint work.</p> <p>5. Proposes that the Cabinet Member for Adult Social Care in conjunction with District & Borough's Chief Executives write a joint letter to the Minister with responsibility for planning to highlight the difficulties faced in providing accommodation for homeless</p>	<p>Wellbeing</p> <p>Area Director</p> <p>Cabinet Member for Adult Social Care</p>		

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		people.			
14 May 2015 068	AN UPDATE ON THREE AREAS OF SAFEGUARDING IN SURREY: SAFEGUARDING ACTIVITY 2014/15, NEW SAFEGUARDING DUTIES UNDER THE CARE ACT 2014, RESPONSE TO THE CLOSURE OF MEROK PARK [Item 9]	The Committee recommends that it continues to receive safeguarding updates with the future report to include updates from each of the project groups and the progress made on inter-agency data sharing.	Head of Safeguarding and Quality Assurance		
25 June 2015	OFSTED BRIEFING AND UPDATE [Item 7]	That the Ofsted formal action plan, with timelines, is shared with the Board following its agreement with the Department for Education, and a further update on progress is brought to the 30 October 2015 meeting.	Deputy Director of Children, Schools and Families	This has been added to the agenda for the October meeting.	<i>Complete</i>

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25 June 2015	OFSTED BRIEFING AND UPDATE [Item 7]	That the strategy on recruitment and retention of social workers is shared with the Board at a future meeting.	Deputy Director of Children, Schools and Families	Democratic Services will co-ordinate with officers to ensure that this is brought to the Board at the appropriate time.	<i>September 2015</i>
25 June 2015	OFSTED BRIEFING AND UPDATE [Item 7]	That a joint session is organised with the Education and Skills Board to explore the multi-agency approach to safeguarding in schools and other education provisions.	Democratic Services	This will be scheduled in due course.	<i>September 2015</i>

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